



**Washington Montessori
 Public Charter School**
 2330 Old Bath Hwy.
 Washington, NC 27889
 Phone: (252) 946-1977 Fax: (252) 946-5938
 www.wmpcs.org

FINAL
September Minutes
 September 15th, 2022, 7:00 p.m.

Mission Statement: *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

Board of Trustee Members (Voting)	Board of Trustee Ex-Officio Members (Non-Voting)
X Jamie Midgette, Chair X Matthew Holliday, Treasurer X Joseph Knox, Member X Lisa Lawless, Secretary X Sara Watson, Member	X Darla Prescott, Directress of Education and Academics X Amber Miller, Faculty Representative TBD, MPTO Representative SGA Representative

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

OPEN SESSION

ITEM	RESPONSIBILITY AND BASIS	REFERENCE OR ATTACHMENTS
Call to Order 7:04 pm	Jamie Midgette called the meeting to order at 7:04 p.m by Sarah Watson Reading of the Mission Statement First: Joseph Knox Second: Sarah Watson	Member sign in sheet
Agenda	Voting and non-voting amendments Add: Approval Mental Health Plan Governance Committee Report Approved Agenda Joseph Knox 1st; Sara Watson 2nd All Favor, All in favor Yes	
Privilege of the Floor	Privilege of the floor: 3 min timekeeper 1.) Sarah Cuthrell	See Public Comments
Action Items	Approval of Aug Minutes. Correct spelling error for "temporary" Lisa Lawless 1st; Joseph Knox 2nd Update the member list and new titles on minutes header	

	All Favor, All in favor Yes	
New Business/ Next Agenda/Discussion	<p>New Faculty Representative is Amber Miller.</p> <ul style="list-style-type: none"> ● Thanked the Board for their time and expressed how much the school appreciates them. <p>MPTO- Report</p> <ul style="list-style-type: none"> ● Letter submitted by Theresa DeLeon- see attached letter <p>Jo Dee Anderson - Children's House Report:</p> <ul style="list-style-type: none"> ● Pre-K Open House, August 28 @ 5:00 ● Staggered Start complete, September 9 ● All Kindergarten students, benchmark assessments, completed ● All Kindergarten students on campus, September 12 ● Preschool playground, huge success ● Kindergarten students enjoyed the balls, bubbles, chalk etc. ● Currently practicing daily processes/procedures and allowing the children to practice ● One class started making thank you and get well cards for our community ● Lawless- questioned benchmark and Anderson reported it was evenly dispersed per classroom <p>Austin Andrews - Elementary Report:</p> <ul style="list-style-type: none"> ● 1st-6th grade Open House, August 25 @ 4-6 ● Dr. Montessori's <i>Fable of Creation</i>, August 31, LE presented last week ● Upper Elementary classrooms have 25 Chromebooks per room on a new cart ● Students are normalizing and engaged with work and happy to be back <p>Jennifer Cornelius - Secondary Report:</p> <ul style="list-style-type: none"> ● Secondary students began BCCC classes on August 16 with 29 students participating in at least one or more classes ● Senior pictures- August 25 ● Secondary students schedules are finalized the week of August 29 ● Electives offered: <ul style="list-style-type: none"> ○ 9th Grade: Design and Communication, Health/PE, and Art ○ 10th-12th Grade: Astronomy, Photography, Maker/Shop, Drama, Practical Life- Microsoft 	See attached letter from MPTO

- Thursday, Sept. 1st, 6:30 p.m - Parent Meeting 7th/8th grade - well attended
- Thursday, Sept. 1st, 7:15 p.m.- Parent Meeting 9th - 12th grade - well attended
- FFA Charter Signing Ceremony, September 6
- Honor's Classes: 91 enrolled
- Students and parents invited to attend a FAFSA information meeting, Oct. 18th, Amy Denton, NC College Foundation at BCCC
- The National Honor Society will be inviting 32 # students to join this week. Induction is planned for October.
- Impressed with the work ethics of the children and how self-motivated they are. Impressed with the staff and dedication.

Darla Prescott - School Report

Staffing:

- Staff Openings:
 - Adaptive EC teacher-hired full time 9-9-22
 - Adaptive EC assistant - hired full time starting 09-19-22
- Addition of the HOS has been huge success for levels

Curriculum Development:

- Full staff meeting: review Employee Handbook; School and Parent Handbook, classroom management, social/emotional learning development, August 22
- BCCC work study program employee, September 9
- Interventionists working in LE/UE classrooms, math and reading

Ongoing Curriculum Development:

- SPIRE groups progress monitored
- Weekly Child Study meetings
- Adolescent Study meetings
- MTSS meetings, Wednesdays
- Weekly meeting with Secondary Post-Coordinator
- Weekly meeting with Lower School and CH HoS

Professional Development/Opportunities:

- Run, Hide, and Fight Active Shooter training, August 24
- Coordinators' meeting, August 25
- Encore guides meeting, August 25, September 8
- New employees meeting, August 26

Exceptional Children's Program:

- 61 students receiving services - 7 new to school, 6 referrals (referral are not included in funding)
- 4 Licensed- 2 assistants full-time EC

- 15% EC students for the school
- Adaptive guide, substitute basis converted to full time
- Regional EC meeting, September 15

Testing:

- MAPs fall (baseline) testing, September 6-29
- 3rd-grade BoG testing, September 13

Going out Experiences:

- Maker's Group, Mr. McKnight's house, observe building designs and prepare supplies
- Middle School, finalizing their unity trip in November, Eastern 4-H Camp
- High School, planning unity trip, The Refuge in Ayden, October
- Drama class/ business, 3 musicals at DPAC, 2022-23
- Drama class, Day of the Dead and Bath After Dark, October

Experiences hosted on Campus:

Entrepreneurship Opportunities:

- Little Caesars hot lunch-HS
- Poorman's Restaurant hot lunch-UE
- Violin rental business-HS
- Concession Stand-Jr. High and Montessori Munchies
- New FFA chapter will serve as a club and business
- Seniors plan to reopen SHOB
- Yearbook, entrepreneurial skill building
- Drama/Theater Business
- Middle School 5k fundraiser in October

Community Opportunities:

- NHS volunteered with Hannah's Heroes 5K, Friday, September 9
- Friday, Sept. 16th, 9:00 a.m. - Opening Ceremony
- NHS Blood Drive in October

Administrative Operations:

- BoY annual record collection
 - New students
 - Immunization
 - Athletic Participation Forms
 - Medication Forms
- Parent Registration forms 2022-2023 school year- contact updates

Website:

- Bid for website update and hosting
 - School Messenger

County Funding:

- September 2022 Reports Submitted

Reports/Grants Submitted:

- PMR (monthly) NC DPI
- ADM (monthly) NC DPI
- Monthly Financial (monthly) NC DPI
- School Start/End Times (annual) NC DPI
- Mental Health Policy Report (annual) OCS
- Final Graduation Data Collection (annual) NC DPI
- Common Follow-up System Corrections (annual) NC DPI

Finances:

- Audit completed August 25, 2022.
- See Rick's report: Finance
 - New Template for Budget report
 - Discussed ADM for funding each county
 - Discussed Day School and BASC additional funding for the school
 - Discussed Federal Funding Grants
 - Discussed Expense side of the Budget
 - Personnel is 71% is budget
 - Budget is at 95% allotted
 - Discussed how great all the buildings and grounds look
 - Lawless-Are we inline with the lab school budget? Rick reported that the Lab school personnel budget is higher. Approx. 90% of the budget- No building expense

Financial Report

Grounds/Building Operations:

- City Fire Inspections-Schedule 9/22/22
- New outdoor trash cans around campus to be set in September
- Secondary fitness equipment-arrived 9/2/22
- Primary Playground update
- Repair of HVAC building
 1. Building 2 delayed until no later than Dec 2022. Supply issues with the parts; installation targeted Thanksgiving break. No charge from the contractor until installation is completed.
 2. The building 2 HVAC equipment has also changed to LG systems. This was due to two issues: 1) the current repair would have only had a 1-year warranty, and 2) the delays were unacceptable. The new equipment will have an 11-year warranty on them.
 3. Jr. High building: Motor on the fan to be replaced
 4. High School: Contractor is meeting with the manufacturer--circuit board keeps blowing

	<ul style="list-style-type: none"> ● 5. Former Middle School building: 2 new offices; one renovated ● Floors in the gym- full strip; application of oil-based wax- to be completed over Winter Break ● Landscaping behind CH to be completed, end of September target <p>Discussion from Board</p> <ul style="list-style-type: none"> ● Lisa Lawless asked how the former middle school building is working with the new EC rooms and office for new employees. Darla reported it was working well; we are enjoying the space and privacy. 	
Other Business/Motions	<ul style="list-style-type: none"> ● SRO Discussion <ul style="list-style-type: none"> ○ Holliday -Will the budget allow hiring an SRO officer? Rick will look at numbers ○ Holliday questioned if we thought it was necessary? <ul style="list-style-type: none"> ■ Darla reported the staff was not supportive of the SRO ○ Board wants the staff polled if necessary ○ ● Website Approved to hire School Messenger to host and redesign our website. <ul style="list-style-type: none"> ○ Motion: Joseph Knox 1st and Lisa Lawless 2nd, All approved. ● Mental Health Plan Approval <ul style="list-style-type: none"> ○ Motion: Lisa Lawless 1st, Joseph Knox 2nd, All approved ● Committee for Governance <ul style="list-style-type: none"> ○ Community Elected BoT member ○ Refreshed on policy for the election of member ○ Have community members who will run the committee to elect the new BOT member ○ Lisa Lawless- Will post on the website for the self-perpetuating seat position- education or legal background preferred 	
Closed Session	First: Lisa Lawless Second: Joseph Knox Started at 8:00 p.m.	If needed
	Closed session: Personnel 143-318.11(a) ____ out First: Lisa Lawless Second: Joseph Knox	-Personnel -Negotiations
Open Session	Chair, Motion to go into open session First: Sara Watson Second: Joseph Knox Approve Ends	

Adjournment	Adjourned at First: Sara Watson, Second: Lisa Lawless	
--------------------	--	--

Community Members at the Meeting: See Sign-in

1. Amanda Holton
2. Jennifer Cornelius
3. Sarah Cuthrell
4. Paul Cuthrell
5. Kristen Cuthrell
6. Thomas Cuthrell
7. Abigail Spencer
8. JoDee Anderson
9. Amber Miller
10. Jon Lewis
11. Kate Oliver
12. Lady with Beargrass shirt- Did not sign in
13. Dr. Fil Alfonso- video camera
14. Austin Andrews
15. Lisa Rathbun
16. Angela Corbin
17. Jennifer Parham
18. Nick Griekspoor
19. Donna Johnson
20. Sarah Hussey
21. Meredith Loughlin
22. Alex Farladansky



**Washington Montessori
Public Charter School**
2330 Old Bath Hwy.
Washington, NC 27889
Phone: (252) 946-1977 Fax: (252) 946-5938
www.wmpcs.org

Final

September Public Comments

Sept. 15th, 2022, 7:00 p.m.

The privilege of the Floor:

3 min timekeeper-Lawless

Public Comments Protocol read by Jamie Midgette

- Sarah Cuthrell
 - a. Student- Senior
 - i. Dresscode
 - Challenged the current shorts and skirts dress code restrictions
 - Read the dress code from the Parent Handbook
 - Issue of finger-tip rule
 - She submitted a petition signed by students
 - Proposed a 5" to 7" inseam
 - Students have a hard time finding shorts for the "fingertip" rule
 - Female Students feel "dress coded shamed"

STATEMENT FOR PUBLIC COMMENT

Thank you for taking the time to come before us. We value your feedback and contribution to our school and community. We recognize that this process is a bit awkward in that we are not able to engage in a dialogue or come to a decision today. The purpose is for you to be able to express your thoughts and we take our duties to listen seriously. All public comments will be taken under advisement by the Board, but will not produce a written or spoken response.

It is important that when you speak you are respectful and follow general rules of decorum. We ask that all public comments address general topics and provide just the facts. You should not include personal information of students or personnel in order to maintain confidentiality. We also ask speakers to avoid using names of students or staff and maintain confidentiality and privacy standards. If we find your comments to contain such information we will ask you to stop speaking and direct you to the appropriate school personnel for discussion in a private setting.

The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.

We allocate time by issue. No more than 3 minutes per person, which may not be given to another person.

We take all your public comments seriously. And, thank you for taking the time to share your thoughts with us.